

**MASSACHUSETTS NATIONAL GUARD
FULL-TIME MILITARY TOUR (AGR)
VACANCY ANNOUNCEMENT**

**HUMAN RESOURCE OFFICE
50 MAPLE STREET
MILFORD, MA 01757-3604**

NUMBER: 102-12-10

DATED: 02 March 2012

EXPIRES: 16 April 2012

ELIGIBILITY: The following CAT II AGR tour is available to all currently employed MSGT (E7) and SMSGT (E8) 1N1X1As assigned to the 102nd Intelligence Wing.
Applications will be accepted at the servicing HRO until 16 April 2012.

Position: SUPERVISORY INTELLIGENCE OPERATIONS SPECIALIST	Location: 101st Intelligence Squadron, 158 Reilly Street, Otis ANG Base, MA 02542-1330
Max Grade: SMSGT/E8 Min Grade: MSGT/E7*	AFSC: 1N1X1A
Unit POC: SMSgt Thomas Nunnelley; DSN 557-7774 or Comm 508-968-7774 Email: Thomas.nunnelley@ang.af.mil	AGR Branch POC: MSgt MaryAnna Schmid; DSN 557-4597 or Comm 508-968-4597 Email: maryanna.schmid@ang.af.mil
Salary: Full-time Military Pay & Allowances	Web site: www.mass.gov/guard

CONTINGENT UPON AVAILABILITY OF FUNDS

MSGT MUST BE IMMEDIATELY PROMOTABLE TO SMSGT BY CLOSE OF POSTING

AUTHORITY: Individual(s) selected will be ordered to Full-Time Duty (state) status under the authority of Title 32 USC, Section 502(f) and in accordance with ANGI 36-101, The Active Guard/Reserve Program.

1. QUALIFICATIONS:

- a. Individual selected must meet the requirements of ANGI 36-101 Air National Guard Active Guard Reserve (AGR) Program, 3 June 2010, Chapter 5, Chapter 12 and Attachment 2.
- b. Members selected for AGR tours must meet the physical qualifications outlined in AFI 48-123, Medical Examinations and Standards.
- c. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty.
- d. HIV test must be completed not more than six months prior to the start date of the AGR tour.
- e. Individuals on a DD Form 469, Duty Limiting Condition (DLC) Report at the time of AGR physical package evaluation will not be deemed medically qualified.
- f. Individuals may apply for an AGR tour as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to **starting** a new AGR tour.
- g. To accept an AGR position, an applicant's military grade **cannot exceed** the maximum military authorized grade on the UMDA and UMDG for the advertised position. Applicants who are over grade must indicate in writing a willingness to be administratively reduced in grade if selected to the position.
- h. Member must meet the fitness standards established by AFI 36-2905, Fitness Program and be able to meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher.
- i. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC.

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Minimum TOP SECRET clearance required or an updated clearance investigation initiated prior to AGR order.

- j. To be accessed in the AGR program, an individual must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- k. Enlisted personnel must obtain sufficient retainability to fulfill an AGR assignment.
- l. AGR applicants should be able to attain 20 years Total Active Federal Military Service (TAFMS) in the AGR career program. Waiver authority of this requirement is The Adjutant General (TAG).
- m. Military technicians may not convert in-place to AGR status.
- n. Members must remain in the position to which initially assigned for a minimum of 12 months.
- o. Selection and assignment of this AGR position is contingent on the incumbent's selection and entry on a statutory tour of active duty IAW 10 USC 625.
- p. ASVAB Score must be a 66 in General.
- q. P-3; U-3; L-3; H-2; E-3; S-1

2. DUTIES AND RESPONSIBILITIES:

- a. Plans, organizes, and directs the activities of assigned intelligence personnel, and establishes policies and procedures for accomplishment of the unit's ISR mission
- b. Develops goals and objectives that integrate support functions and overall unit objectives
- c. Identifies requirements and initiates requests for additional resources including personnel, equipment, supplies, and space to ensure success in meeting goals and objectives
- d. Abilities to select or recommend candidates for vacancies, promotions, details, and reassignments in order to meet mission objectives and requirements, and ensure personnel accountability for assigned tasks.
- e. Evaluates subordinate workers performance ensuring consistency and equity in rating techniques. Hears and resolves employee complaints and initiates action to correct performance or conduct problems.
- f. Skill to assist Commanders in the day-to-day operations as well as assist with financial and budget planning inputs and expenditures. Coordinates with other organizations to ensure adequate resources are available for mission accomplishment.
- g. Ability to function as an enlisted advisor providing mentorship and career guidance to unit enlisted personnel such as Professional Military Education, Air Force Specialty training, and career enhancement. Responsible for the mission readiness and welfare of all full-time and traditional enlisted personnel to ensure effective support of unit operations.
- h. Performs other duties as assigned.

3. APPLICATION PROCEDURES:

a. Candidates must turn in their AGR application package to the designated AGR POC (MSgt Schmid) listed above. AGR application packages may be scanned, mailed or faxed. It is incumbent upon the applicant to verify receipt of their application package. **APPLICATIONS SENT DIRECTLY TO THE HRO Milford WILL BE RETURNED WITHOUT ACTION.**

b. HRO-Remote (MSgt Schmid) will certify the applicant is/is not eligible in accordance with ANGI 36-101, Attachment 2 and forward applications to HRO Milford for further processing.

c. Non-qualified applicants will be notified as soon as possible after receipt of their application by the HRO Milford. All other applicants will be notified within 30 days after the completion of the selection board.

d. Include in Application Package the following:

- ✓ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position
- ✓ Current Records Review RIP
- ✓ SF 181 – Ethnicity and Race Identification (Optional)
- ✓ AF Form 422 (current)
- ✓ Physical Fitness Assessment (current)

e. PCS may be authorized IAW ANGI 36-101, the Joint Federal Travel Regulations and Military Personnel Appropriation Funding Policy.

f. All Massachusetts National Guard technicians must resign their position prior to entering the AGR program.